



General Information

Venue

The Devon Hotel, 390 Devon Street East, New Plymouth

Registration fees –

Includes Wednesday, Thursday and Friday programme, Happy Hour Wednesday evening and Workshop Mix N Mingle on Thursday evening.

Member

Super Earlybird prior to 31 May - \$525.00 + gst

Earlybird 31 May – 1 August - \$575.00 + gst

Standard after 1 August - \$625.00 + gst

Non Member

Super Earlybird prior to 31 May - \$575.00 + gst

Earlybird 31 May – 1 August - \$625.00 + gst

Standard after 1 August - \$675.00 + gst

Accommodation

Accommodation has been secured at The Devon Hotel – rate includes gst

\$179.00 per night – single or double occupancy

It is necessary to prepay accommodation at the time of booking to guarantee your booking.

Airport Transfers

These are your responsibility. Ascot is approximately 15 minutes from the airport – taxis are available.

The following is current as of 4 August and subject to change. The committee reserves the right to amend any component as required. All changes will be updated on the website

Payments

Full payment MUST be made at the time of registration. Once registration is received a confirmation email and tax invoice/receipt will be issued. Any accounts must be paid in full 7 days from the invoice date or 10 business days before the conference start date, whichever comes first. Early bird registrations must be paid by the Earlybird closing date or the full registration fee will be charged. The organisers reserve the right, without notification, to cancel outstanding registrations any time after 7 days from the date of a tax invoice being sent. Attendance to conference will be granted only after full payment is made via credit/debit card.

Registration Credit Card Payments

We will neither collect nor store your credit card details. On the registration form, you will be directed to use the credit card payment facilities provided by Windcave. Windcave makes the following statement on security:

“Windcave is committed to data security. Windcave uses a variety of technologies and procedures to help protect personal information from unauthorized access, use or disclosure. For example, Windcave stores the data in computer servers with limited access that are located in controlled facilities secured by advanced surveillance and security technology. When Windcave transmits sensitive information (such as a payment card number), Windcave protects it through the use of encryption, such as the Secure Socket Layer (“SSL”) protocol. Credit card details stored onsite are encrypted using 168bit 3DES encryption. Windcave is a level 1 certified PCI-DSS compliant provider.”

Payments by credit card can be made with Visa or Mastercard will incur a 3% transaction fee.

Disclaimer

The convenors reserve the right to change activities, topics and presenters where necessary. Neither the organisers (The Conference Team Ltd) nor the convenors shall be liable for any loss caused by the cancellation or abandonment of the event where such cancellation is due to Force Majeure. The term “Force Majeure” means any circumstance beyond the reasonable control of the organisers including but not limited to war, hostilities (whether war be declared or not), terrorism, aircraft hijacking, military operation, riot, civil war, rebellion, civil commotion or unrest, pandemics or natural disasters, Acts or Regulations of government, refusal to grant visas, explosions, transport delays, transport difficulties and the insolvency of airline carriers. The organisers will use all reasonable efforts to conduct the event despite the intervention or occurrence of any such cause.

Attendees are advised that photographs and videos may be taken during the event and reproduced for promotional purposes.

Event Cancellation and Refund Policy

We understand that circumstances can change. At any point prior to the event you are welcome to contact us in writing to nominate a substitute delegate at no extra charge. A full refund less a \$100 service fee will be issued for cancellations received on or before 30 days prior to conference. No refunds will be made within 30 days of conference. Non-payment does not constitute cancellation.

Terms and Conditions

By purchasing goods or services via The Conference Team, the customer is deemed to accept these Terms and Conditions. We may amend these Terms and Conditions at any time.

Accommodation Policy

Accommodation must be booked via the link provided on the conference website and payment must be paid in full at the time of booking. Please ensure you read and understand the hotel’s terms and conditions as they vary from one hotel to another. Any changes within 30 days may incur a cancellation fee for one/all nights. Your accommodation will be on sold if possible.

Privacy Policy

By completing this registration form, you acknowledge that the details supplied by you may be made available to the Conference Committee, accommodation providers (for the purposes of room bookings) and Conference sponsors. Your details will be included in the delegate list unless you have indicated otherwise on the registration form. This listing will include your name/organisation and city and does not include your email address.

Insurance

All insurance is the responsibility of the registrants. REAAA, The Conference Organising Committee, The Conference Team and The Devon Hotel accept no liability for death or illness or injury/accident to or financial loss by any person attending the conference, whatever the cause. Registration of the delegate will indicate acceptance of these terms. It is strongly recommended and your responsibility to have insurance to cover medical, travel, and registration expenses in the event of unforeseen circumstances.

Liability and warranty

The Consumer Guarantees Act 1993 applies to the sale of goods or services to consumers. If the goods or services are acquired for a business, then our liability is limited to the contract price.

Organisers

The Conference Team. Joanne Reddock, 03 359 2600, joanne@conferenceteam.co.nz